Stanford University | FASA

Name: Cardyn, Lisa  Action: New Appointed

Transaction Information
Transaction ID 5707
Job Group AS-I/27S
Originator April Jackson
Contributors
Last updated by April Jackson

Biographical/Demographic Data
Employee ID 0
First Name
Middle Name
Visa Type
Expiration Date
Description of the current VISA status

Work Address
Work Address 1
Work Address 2
Work Address 3
City
Zip Code
State
Country
Citizenship
Ethnic Group
Gender
Personal Email Address

Home Address
Address
City
State
Zip Code
Country

Education and Employment
Highest Degree Awarded
Degree Type PhD
School
Year Awarded 1987

Current Employer
Role
What type of organization is this?
Does this person currently work as Stanford staff?
Is this person in a benefit eligible position?

Licenses and Location (Applicable to SoM)
Has California Professional License?
Off-site Location

Appointment Details
Proposed School
Appointment Type AS-I/27S Appointment 1
Appointment Org/Department American Studies (242)
Hiring Org/Division (Optional)

Proposed Start/End Dates
Appointment Type AS-I/27S Appointment 1
Org Code American Studies
Start Date 01/01/2014
End Date 06/30/2016
Duration 5 Years (6 Month(s))
### Proposed FTE & Position

<table>
<thead>
<tr>
<th>Appointment Type</th>
<th>Org Code</th>
<th>FTE (%)</th>
<th>Position Number (Optional)</th>
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<tbody>
<tr>
<td>AST/GTS Appointment 1</td>
<td>American Studies</td>
<td>50</td>
<td>validate</td>
</tr>
</tbody>
</table>

#### Teaching Load

<table>
<thead>
<tr>
<th># of Courses</th>
<th># of Units</th>
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<tbody>
<tr>
<td>Autumn</td>
<td>0</td>
</tr>
<tr>
<td>Winter</td>
<td>1</td>
</tr>
<tr>
<td>Spring</td>
<td>1</td>
</tr>
<tr>
<td>Summer</td>
<td>0</td>
</tr>
</tbody>
</table>

If courses have ranges, enter a highest possible value.

### Proposed Rank

<table>
<thead>
<tr>
<th>Appointment Type</th>
<th>Org Code</th>
<th>Faculty Line</th>
</tr>
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<tbody>
<tr>
<td>AST/GTS Appointment 1</td>
<td>American Studies</td>
<td>Non-Employee Affiliate Rank (Unpaid)</td>
</tr>
</tbody>
</table>

Job Code/Admin Type (Paid) 1322 - Lecturer

Note: Please enter either Job Code / Admin Type OR Non-Employee Affiliate Rank.

### Proposed Pay and Source of Funds

**Will individual be receiving any kind of payment?**

- No
- Yes

#### Proposed Pay (Detailed)

<table>
<thead>
<tr>
<th>Sequence #</th>
<th>Type</th>
<th>Total Pay</th>
<th># of Pay periods</th>
<th>Pay per period Pay Start Date</th>
<th>Pay End Date</th>
<th>Mail Code for Paycheck</th>
<th>Type of Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>#</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* You must enter unique numeric value (e.g. 1, 2, 3,...) under Sequence # to save the row.

Pay related Comments

#### Proposed Pay (Total) - For FAAS Upload

Candidate will be paid:

- Total Pay
- Pay Start Date: 01/01/2016
- Pay End Date: 06/30/2016

### Intended Role

**Does Appointment include Clinical duties for School of Medicine?**

- No
- Yes

**Faculty Sponsor:**

Note: Faculty Sponsor is mandatory only if research activity will be conducted, otherwise optional.

- Candidate will have a teaching role. List courses the candidate is expected to teach:
- Candidates will have other roles and responsibilities in addition to or instead of teaching, specify:
- Candidate will be involved in research activity specify activity:
- Describe available evidence of candidate's teaching ability (if applicable)
  - Link to upload attachment if the text is greater than 1024 characters

### Reason for this Appointment

- Candidate will substitute for faculty member on leave
- This is an interim appointment while search is going on
- Candidate possesses expertise not otherwise available in the dept / school, specify
For FAAS upload

Appointment Type: AST/OTS Appointment 1  Org Name: American Studies  FAAS Change Reason: Add Secondary Appt (PAC)  Effective Date: 01/01/2016

Approvals

<table>
<thead>
<tr>
<th>Sequence</th>
<th>Appointment Type</th>
<th>Name</th>
<th>Org Code</th>
<th>Organization</th>
<th>Assigned Date</th>
<th>Approval Date</th>
<th>Approval Comment</th>
<th>On Behalf Of</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>AST/OTS Appointment 1</td>
<td>April Jackson</td>
<td>PAAA</td>
<td>Dean Office, School of Humanities and Sciences</td>
<td>06/09/2016</td>
<td>06/09/2016</td>
<td>back dated form from 1/1/16</td>
<td>-</td>
</tr>
<tr>
<td>1</td>
<td>AST/OTS Appointment 1</td>
<td>Susan Lynne Martin</td>
<td>PAAA</td>
<td>Dean, School of Humanities and Sciences</td>
<td>06/09/2016</td>
<td>06/09/2016</td>
<td>Debra approved the hard copy on 8/11/15</td>
<td>Debra Satz</td>
</tr>
<tr>
<td>2</td>
<td>AST/OTS Appointment 1</td>
<td>Tina Kesi</td>
<td>PAAA</td>
<td>Dean, School of Humanities and Sciences</td>
<td>06/09/2016</td>
<td>06/09/2016</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>3</td>
<td>AST/OTS Appointment 1</td>
<td>April Jackson</td>
<td>AA00</td>
<td>Admin</td>
<td>06/09/2016</td>
<td>06/09/2016</td>
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<td>-</td>
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FYI Recipients

<table>
<thead>
<tr>
<th>Recipient</th>
<th>School</th>
<th>Date Added</th>
</tr>
</thead>
<tbody>
<tr>
<td>Claire Davenport</td>
<td>-</td>
<td>06/09/2016</td>
</tr>
</tbody>
</table>

Attachments

No Attachments

Comments

Public comments

Comment: New Appointed

Created on: 06/09/2016  Created by: April Jackson

Other comments (to be posted to FAAS)

No data found
SCHOOL OF HUMANITIES AND SCIENCES
T-FORM: NEW APPOINTMENTS

Use for: Lecturer; Visiting/Acting/Consulting Professor/Associate Professor/Assistant Professor; Visiting Artists; (By Courtesy); Professor of the Practice

University Policy: http://facultyhandbook.stanford.edu/ (Chapters 6 – 9)
Submit form to Hannah Kramer, HSDO Faculty Affairs (Building 1/MC: 2011)
Deadline: 15 calendar days prior to the requested start date.

Last Name: | First Name: | Middle Initial: | Employee ID#

New Appointment:
1) Attach current C.V. □ Attached
2) Attach draft offer letter (required for all appointments). □
3) Please check to confirm that a background check will be requested after Academic Staff Consent Form is signed. □

I. Appointment Title/JCC (Select only one Appointment Title)
Lecturer: □ Select Lecturer (Pay Group = 754 CTS) 
Instructor: Select
Acting: Select
Consulting: Select
Visiting: Select
Visiting Artists: Select
(By Courtesy): Select
Professor of the Practice: Select

II. Personal Information
Home Addr:
City: 
State: 
Zip or Postal Code: 
Country: USA
Mailing Address (if different from Home Address above):

Home Phone: 
Work Phone: 
Birth Date: 
Birth City, State/Country:
Citizenship: □ United States □ U.S. Permanent Resident □ Other (Alien) Country of Citizenship: Visa Type:
Social Security:
Gender: Female

III. Job Information
Department: American Studies
Department Org Code: QRIZ
Mail Code (for paycheck/pay notification): 2022
Start date: 1/1/16 
End date: 6/30/16
Number of Courses: Autumn: Winter: Spring: Summer: % of FTE/Hours Per Week: 50% = 20
FTE Standard: The number of courses considered full-time varies among departments.
The following are common: 3 courses = Standard for most departments 9 courses = Standard for Language Center

IV. Salary Information
# Pay Periods in Total Appt Period: 
Salary per Pay Period: 
Total Salary to be paid in Total Appt Period: 
If salary will be paid over a period different from the Total Appointment Period indicate dates:
Salary Start: 
Salary Stop: 
NOTE: Salary may not be paid during quarters in which there is no active appointment.

When there is no regular salary attached to the appointment please select one of the options below
□ Set up appointment as a Non-Employee Affiliate (only if the individual will not be receiving any kind of payment).
□ Set up appointment in PeopleSoft with a zero salary (only if you plan to pay some kind of one-time payment). $ California Minimum Wage: For benefits-eligible employees (with EX1 Pay Group) the minimum wage is $3120/month, regardless of number of hours worked by employee; an employer cannot prorate to account for part-time effort.

V. Funding:
PTA to charge: 1028554-1-
AABPD 
Source of Funds: □ Replacement Teaching □ Other Teaching SEP 15 2015
□ Other (specify): 
By H&S Faculty Affairs

Effective 11/1/2014
VI. Intended Role
Course(s) that the candidate is expected to teach:
AMSTUD 106: Spectacular Trials: Race, Sex, and Violence in Modern American Culture (Win); AMSTUD 108 Race and the Law (Spr)

Other responsibilities in department/school in addition or instead of teaching:

Describe available evidence of the candidate's teaching ability (if applicable):
Dr. Cardyn has taught related courses successfully at Stanford, Yale and Berkeley.

VII. Circumstances Supporting this Appointment
☐ Candidate will substitute for faculty member on leave.
  Faculty Member: Leave Status: Select Quarter(s): Year:
☐ This is an interim appointment while a search is ongoing.
  Billet # for search:
☐ Candidate possesses expertise not otherwise available in the department/school.
  Specify:
☐ Other
  Specify: Many of our students go on to become attorneys, but few have a sense of the role the law has played in American culture. Cardyn is uniquely qualified to explore this topic as someone with both a law degree and a doctorate in American Studies (both from Yale). The courses she will teach focus on topics not found in current departmental offerings.

VIII. Signatures

<table>
<thead>
<tr>
<th>Department/Program Manager</th>
<th>Authorized Signature / Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name: Monica P. Moore</td>
<td>18/10/2015</td>
</tr>
<tr>
<td>Phone: 5-1477</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Department Chair</th>
<th>Authorized Signature / Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name: Shelley Fishkin</td>
<td>8/10/15</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Senior Associate Dean (Deans Office)</th>
<th>Authorized Signature / Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name:</td>
<td>8/11/15</td>
</tr>
</tbody>
</table>

Effective 11/1/2014